

# Could you help us manage UMSS?

Find out  
more inside



umss



# Get involved

We are looking for a new Member Nominated Director (MND) for our Trustee board of directors (the Trustee Board).

## Could this be you?

Becoming an MND is one of the most important contributions you can make to the management of the Scheme. It's also a really rewarding experience – one that we'll support you through from the start.

## Who can apply?

The vacancy is open to **pensioner members** (anyone receiving their pension from UMSS) and **active members** (anyone currently making contributions into UMSS).

# The role

## What does an MND do?

An MND sits on the Trustee Board, which is responsible for overseeing the running of the Scheme and safeguarding it on behalf of its members.

Alongside the Scheme's advisers and administrators, the Trustee Board makes sure that contributions are made to the Scheme, that its assets are carefully invested and that members' and beneficiaries' benefits are paid correctly and on time. To do this, an MND's main duties are to ensure that:

- UMSS is run in line with its rules and current pension legislation and regulations;
- Proper records for UMSS are kept;
- Members' benefits are invested appropriately and are held as securely as possible;
- Members are communicated with regularly and effectively about the benefits they are entitled to and about how UMSS is run.

MNDs are also required to act impartially, in good faith and in the interest of all members.

Find out more by reading about Tracy's first year as an MND at [www.umss.co.uk/about-the-scheme/your-trustee-board](http://www.umss.co.uk/about-the-scheme/your-trustee-board)

## What support will you receive as an MND?

We will provide you with all the necessary training. You will also be able to take reasonable time off work to attend meetings and training.

## What does a Trustee meeting involve?

Typical meetings involve approving minutes from the previous meeting and reviewing updates from the Investment and Governance committees. Other regular agenda items include the Annual Report and Accounts, actuarial reviews and updates on pension-related legislation and case law.

You will need to attend at least four Trustee meetings a year. If you volunteer for any sub-committees, you should expect to attend an additional two or three meetings a year. You will also need to attend other meetings and training seminars occasionally.

Please note, all meetings are currently held online using a virtual meeting app.

## How can you find out more?

The Pensions Regulator has more information about the roles and responsibilities of trustees and trustee directors.

Visit [www.thepensionsregulator.gov.uk/trustees/understanding-your-role](http://www.thepensionsregulator.gov.uk/trustees/understanding-your-role)





## How to apply

Simply complete a Nomination form and return it to us. You'll be asked to outline why you're suitable for the role on the form.

If you're an active member, you'll also need to ask two other active members to support your nomination. They just need to email **[umss@manchester.ac.uk](mailto:umss@manchester.ac.uk)** to confirm their support.

## Talk to us about applying

Previous MNDs have found it really useful to ask questions about the role.

If you think you might like to apply, we can arrange a virtual meeting for you to ask any questions you might have. Email **[umss@manchester.ac.uk](mailto:umss@manchester.ac.uk)** to arrange a suitable time.

If you wish to take your application further, there will be a more formal virtual meeting with the Trustee selection panel.

You can see who's on the current Trustee Board at **[www.umss.co.uk/about-the-scheme/your-trustee-board](http://www.umss.co.uk/about-the-scheme/your-trustee-board)**

The **MND policy notice** is also available which explains the MND arrangements as well as the Nomination and Selection process in full.